

Old North  
Church

35 Washington Street  
Marblehead, MA 01945

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Weddings  
at  
Old North



In preparing for your marriage at Old North, both ministerial and staff members will help you make your wedding ceremony a significant one.

There are items which you will need to discuss with the minister, and also details which will need to be addressed as you prepare for the wedding day.

**Date and time:** Choosing your wedding date is the single most important scheduling detail. The availability of both the sanctuary and the minister need to be determined well in advance of the ceremony.

We do not schedule more than one wedding per day. Once your time and date have been confirmed, please do not adjust either without consulting with the office staff and minister.

**Rehearsal:** A walk-through of your ceremony usually takes place on the evening preceding the wedding. Once again, we request that you plan your day so that the time scheduled for you is well used. Rehearsals are planned to last one hour. In order for your wedding to run as smoothly as possibly, it is strongly advised that the wedding sexton be hired to attend your rehearsal for an extra fee of \$100. At the rehearsal, plan to have your marriage license with you, unless it has been delivered in advance at the Church Office.

**Music:** The organist/music director of Old North is contacted and scheduled for all weddings. If the organist cannot be at your wedding, a substitute will be provided for you. The organist's fee includes a consultation prior to the wedding and music provided on the day of the wedding. The organist/music director will assist you in the hiring of singers or instrumentalists should you desire.

Couples wishing to bring their own organist or instrumentalists must first consult with the organist/music director and are required to pay the organist's fee in accordance with the code of ethics established by the American Guild of Organists.

In the event that music for the wedding requires extra time/rehearsals, there may be an additional

charge. It is not necessary for the organist to attend your wedding rehearsal, but he/she can be hired to do so for a fee of \$75.00.

**Pre-marital counseling:** Our ministers will inform you on the extent and number of counseling sessions which will precede your wedding ceremony. These sessions are an important part of the commitment you as a couple are making to each other.

**Marriage license:** Your license must be obtained at the Town Clerk's office at least one week before the wedding.

**Photography and videotaping:** Old North Church does place restrictions on photographers and videographers. Please discuss these with the minister.

**Flowers:** One hour preceding the ceremony is scheduled for flowers to be delivered and arranged in the sanctuary.

Please indicate on the Special Requests sheet your wishes for floral arrangements following the ceremony. Flowers may be taken with you, or you may choose to donate them to the church for distribution to the ill and shut-in.

**Birdseed and rose petals:** These items are not allowed inside or outside the church building. Bubbles may be used outside only.

**Pets:** Pets are not allowed in the church building.

**Building use:** The Parish Hall may be used for receptions. A separate fee schedule for the use of the hall and for the sexton is required. Please contact the Church Office for further information.

**Alcoholic beverages:** Not permitted on any part of the church property, except by special permission from our trustees.

**Fees:** A schedule of fees is included. Please make out separate checks for each category which applies to you. Checks should be delivered to the Church Office one week prior to the wedding.

Sanctuary: \$0 pledging members, \$500 non-pledging members and non-members. (Check to Old North Church)

Minister's honorarium\* \$300, \$350 if not in Sanctuary. (Check to \_\_\_\_\_)

Organist \$250 (Check to \_\_\_\_\_)

Sexton \$100 (Check to \_\_\_\_\_)

Soloist \$175 (Check to \_\_\_\_\_)

**Our Mailing Address:  
Old North Church  
8 Stacey Street  
Marblehead. MA 01945**